

# The KANATA ART CLUB

## 2018 SHOW AND SALE

May 4<sup>th</sup> and 5<sup>th</sup>, 2018

### Some important information:

**Invitations/Posters** will be sent to participants electronically for printing and/or mail-out.

**Show Hours:**        **Friday, 5:00 to 9:00pm**  
                              **Saturday, 9:30am to 5:00pm**

**Set up:**                Participants will set up their booths on **Friday, May 4<sup>th</sup> between 2:00 and 3:00 pm.**  
Doors open at 5:00pm.

**Bring your own:**    Booth/Name Sign.  
                              A booth number will be assigned when you arrive.  
                              Hooks to hang your artwork on the grids.  
                              A small table to display business cards and cards.

**Artwork:**             Must be of the participant's "*original artwork only*";  
                              Should be gallery-ready with quality wires;  
                              Should have a business card with your contact information on the back;

**Wall cards:**         Must include the following information:  
                              ***the artist's name & contact information;***  
                              ***the title of the piece;***  
                              ***the medium;***  
                              ***the size; and***  
                              ***the price.***

**Cards:**                Must be of the participant's "*original artwork only*", sleeved or bundled, and priced appropriately.

**Prints:**                No prints.

**Pricing:**             Please keep your pricing appropriate, using your best judgment so as not to "*de-value*" the show.

**Methods of purchase:**  
Cash, cheque or credit card.  
Artists will be provided with numbered receipts for accounting purposes.  
**All** receipts must be returned at the end of the show for recording purposes.  
**15% Commission** is payable to KAC. Any artist having total sales under

\$25 will not be charged commission, but all sales must be reported, please, for club accounting purposes.

**Refreshments:** Drinks and finger foods will be available at the Meet the Artists gathering on Friday evening.  
Coffee and tea only on Saturday.  
Donations will go to: **the CHEO Foundation.**

**Please Note: All participants must volunteer to help and everyone is expected to help with the tear-down and clean-up of the hall at the end of the show.**

Thank you for your participation.

*Gail Brooker*

KAC President

***Here's to a fun and successful show!***

Please register **NOW** ([link](#)) to participate on **May 4th and 5th, 2018.**

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## Registration Form

Please indicate your choice:

- Option 1**                      **\$65.00**            **16 ft. Booth**
- Option 2**                      **\$40.00**            **8 ft. Booth** (end of row)

**NB: "NO registration fee refund after April 20<sup>th</sup>, 2018."**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Medium: \_\_\_\_\_

I **volunteer** to help with:

- Grids:            ( ) Friday at 12:00 pm (pick-up) – 4 persons  
                  ( ) Friday at 1:00 pm (set-up) - 6 persons  
                  ( ) Saturday at 5:30 pm (return) – 4 persons

Can you provide a means of transporting grids (truck, van, etc)?

Yes \_\_\_\_\_

(name and phone number)

Refreshments: ( )

Cash Desk: ( )

Sales Wrapping: ( )

Payment Method:    ( [link](#) ) Pay Pal    ( ) Cheque    - mail to: KAC Show Coordinator,  
488 Landswood Way  
Stittsville, 5K2S 0A5